

**Notes of the General Committee held on 19 August 2019 at 7.30pm at Whitstable Yacht Club**

Present: Kelvin Tolson (Chairman), Maureen Bush, David Figgis, Robert Govier, Richard Ledger, Richard Maltby, Mike Oliver, Jo Phillips & Ian Wild

**1** **Apologies for Absence**

Apologies were received from Terry Davis, Fef Griffin, Elizabeth Lambert & Martin Muirhead.

**2 Commodore’s Welcome and Opening Remarks**

Kelvin welcomed everyone to the meeting. Correspondence had been received that would be covered under later agenda items.

**3** **Minutes of Previous Meeting held on 8 July 2019**

The minutes were agreed as a correct record and signed.

**4 Matters Arising**

**4.1 Item 5.1 – WOFC Appeal**

Maureen Bush confirmed the Incident Book had been established.

**4.2 Item 6 – Correspondence**

Kelvin had not had the opportunity to write to the member concerned. As the issue had not arisen again no further action was needed.

**5 Land & Property**

**5.1 Beach Lease**

Terry Davis would be leading on this and arrangements were in hand to meet with the WOFC.

**5.2 WOFC Appeal**

This had been postponed at the request of the Oyster Company and was now scheduled to start on 24 March 2020. It would be spread over three weeks.

**5.3 Registration of Land**

Maureen Bush said she now had all the paperwork to register the dustbin area.

**6 Correspondence**

Several items of correspondence had been received and were discussed. They covered disabled access, the conduct of a member, the alleged loss of property from the Sailing School and a complaint from a member of the public about a trolley being dumped dangerously close to their small child.

**7 Office & Membership Report**

It was confirmed that Keith was not expected to provide free coffee or food to the safety boat crews. If the bar was open they could obtain a free tea or coffee there. Maureen would advise Keith. **Action MB**

There would be a mention of bequests in the subscriptions mailing.

Maureen requested a comprehensive list of Club boats and who was responsible for them for the insurance. She also asked for any ideas regarding possible changes to the membership structure for the next meeting. A review of training fees and boat hire was also needed to reflect the true costs.

The list of new members was approved. It was noted there were no new boat owners.

The GDPR policy needed to be amended as some records containing personal data were part of the financial records which had to be retained for six years to meet HMRC requirements.

**8 Finance Report**

Martin Muirhead had circulated the results for the ten months to 31 July and forecast to the end of September - the financial year. The position was better than last year thanks to donations. Further discussion would be held over to the next meeting.

**9 “3 Year Plan – Development”**

The draft Plan, which spanned five years, had just been circulated. Kelvin thanked Maureen and Mike Oliver, in particular, for their input. He was in discussion with the University of Kent regarding a roll out of an IT package. It was agreed to trial the training and duty management element with training first.

**10 Sub Committee Reports**

**10.1 Sailing Committee**

. Robert reported that Whitstable Week had been disappointing sailing wise but the social side had gone reasonably well.

The next event was the KSSA Regatta followed by the Tornado nationals. Richard Maltby would confirm the arrangements for the former with Sally Gostelow.

The Minutes of the Sailing Committee held on 15 July 2019 were received.

**10.2 House Committee**

Mike Oliver had submitted a written report listing the work in hand and scheduled.

**10.3 Bar, Catering and Social Committee**

Dickie Ledger had submitted a written report.

The impact on bar takings needed to be taken into account when planning Whitstable Week.

A communication had been received from Catherine Pierce. It was repeated that no Club artefacts were to be removed from Club premises without the Committee’s approval. Maureen hoped to arrange free valuation of a couple of the more valuable trophies.

Tizzie Lambert was thanked for the effort she had put into the social programme.

**10.4 Training**

Richard Maltby had submitted a written report. It had been a good August and training was where he had hoped it would be when he had taken over four years ago. It was very much a Club Training Centre and good relationships had been established with other Clubs.

It was suggested that the larger junior/cadet events would be better scheduled when the Club was not at its busiest. There had been some problems during Whitstable Week.

The Harbour Day had not been a success. It was suggested the Club might not participate again but put its efforts in to the carnival instead.

Richard said, for personal reasons, he would be reviewing his commitments.

**11 Any Other Business**

There was no other business.

**12 Date of Next Meeting**

The next meeting would be at 7.30 pm Monday 9th September 2019

The meeting closed at 21.12 hrs.

………………………………. Chairman